

**Welsh Partnership Forum – Business Committee T&C**

<b>Present:</b>			<b>Apologies:</b>
<b>Welsh Government:</b>  Annie Jones Helen Arthur Emma Coles Martin Mansfield Chantelle Jenkins	<b>NHS employers:</b>  Richard Tompkins Andrew Davies Julie Rogers Sarah Simmonds	<b>Trade Unions:</b>  Hugh McDyer Nicky Hughes Nathan Holman Richard Munn Caroline Hurley Vicky Richards Erica Stamp	Peter Hewin
			<b>Secretariat</b>
			Chantelle Jenkins

<b>1.</b>	<b>Welcome/Introductions</b>	<b>Actions</b>
	Richard Tompkins welcomed the group and noted apologies.  At the beginning of the meeting TUs had raised that they wished for an action note of this meeting to be produced and shared at the future business committee.	<b>Action note of this meeting to be produced going forward for BC.</b>
<b>2.</b>	<b>Retire and Return</b>	
	TUS raised concerns about the way the retire and return standards were being utilised. Andrew Davies confirmed it would speak to Assistant Directors again about their use. An issue was raised as per the scheme rules employees needed a two week break before returning to work. It was also noted that UKG are consultation on future pension flexibility changes.	Andrew Davies to speak to Assistant Directors about the use of the R&R standards
<b>3.</b>	<b>Overtime</b>	
	A discussion took place on overtime payments, namely their lack of use. A good conversation then took place then on how we can incentivise bank use to minimise reliance on agency workers.  It was therefore agreed that a partnership working group will be set up on this issue and TOR when completed will be circulated.	<b>TOR to be shared once completed on the working group on bank use.</b>
<b>4.</b>	<b>TIA</b>	
	Peter Hewin gave apologies for this meeting; it was therefore agreed to defer this item until the next meeting and TU's will provide more information and employers will consider the issue to respond at the next meeting.	<b>Defer TIA issue to the next meeting and in the meantime TUs are to provide more</b>

		information to employers to respond at the next meeting.
<b>5.</b>	<b>BC Agenda</b>	
	The group noted the proposed business committee agenda and it was agreed to add the following: <ul style="list-style-type: none"> <li>• Workforce Strategy update</li> <li>• Workforce implementation plan update</li> <li>• Staff Welfare Project update</li> <li>• NHS Executive update</li> </ul>	<b>Amend BC agenda following group feedback</b>
<b>6.</b>	<b>Any other business</b>	<b>Actions</b>
	No other business was raised.	

### Action Log

<b>Action</b>	<b>Responsibility</b>	<b>Status</b>
Formal note of this meeting to be produced.	Secretariat	Complete
TOR to be shared once completed on the working group on bank use.	Helen Arthur/Emma Coles	
Defer TIA issue to the next meeting and in the meantime TUs are to provide more information to employers to respond at the next meeting.	TUs and NHS Employers	
Amend BC agenda following group feedback	Secretariat	Complete